

CASHIN.

THE SIMPLE EDITION

QUICK GUIDE · HANDHELD TERMINAL

CASHIN Petro Lite

The essentials of your day, in plain words.
Short steps. Real screens. Nothing extra.

🔑 Sign in



▶ Start the shift



👉 Fuel by hand



💳 Get paid

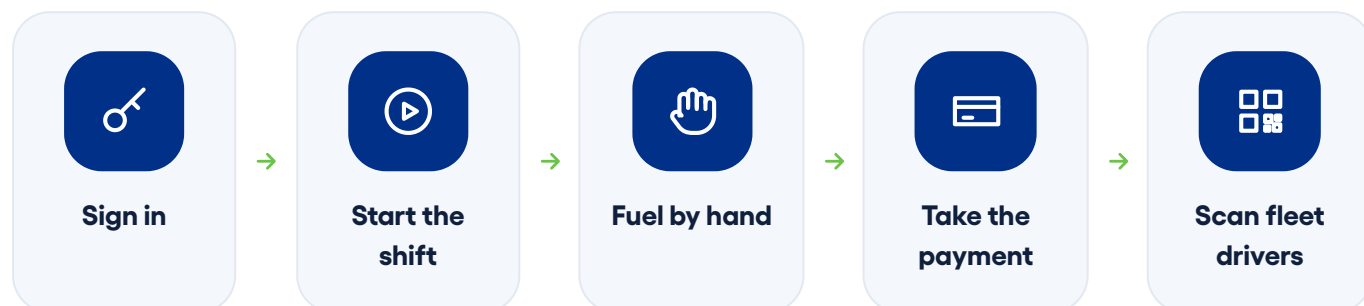
FOR
Station workers

STYLE
Short and simple

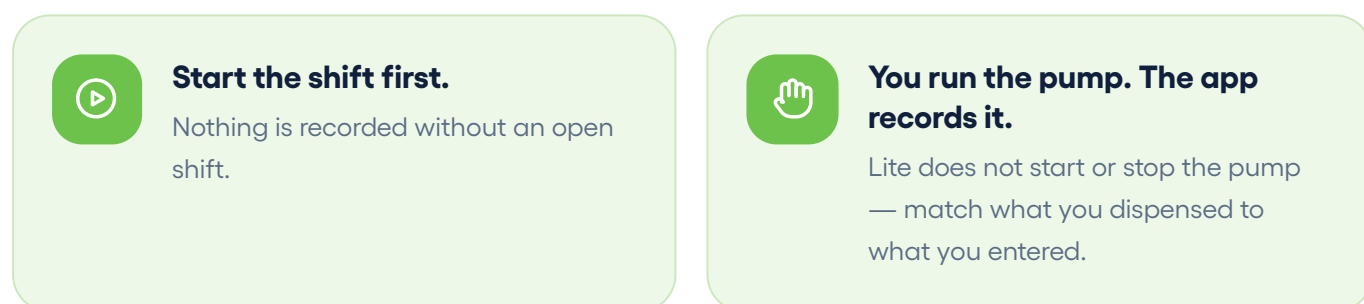
PAIR
Ask your supervisor or the AI
guide

Five things. Every day.

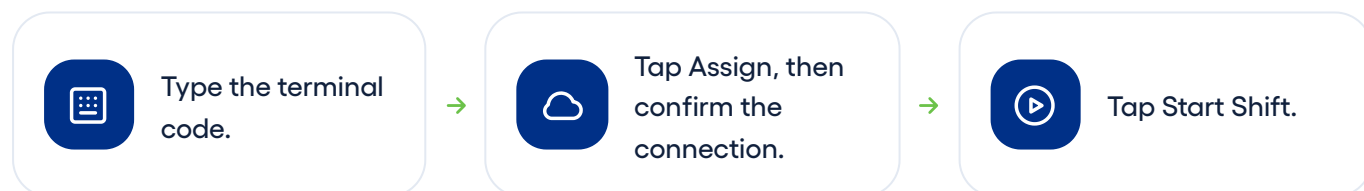
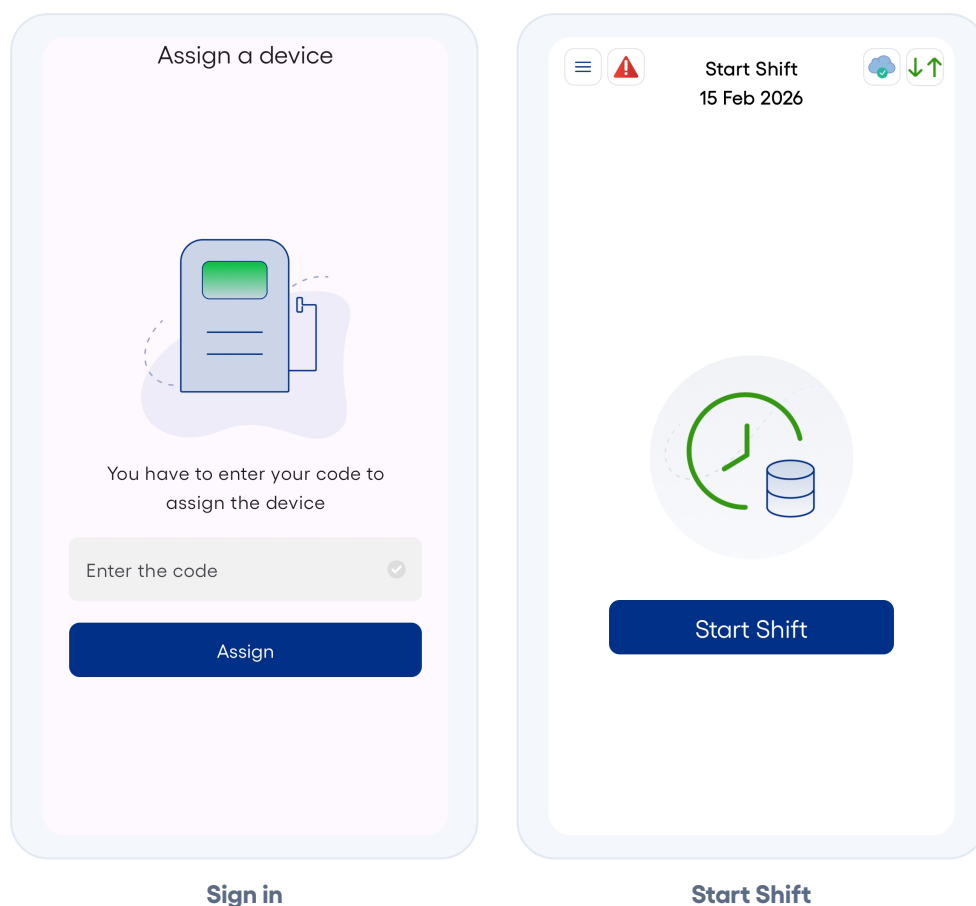
Your whole day at the pump comes down to these. Learn them once — the terminal keeps the record.



Two rules that never change



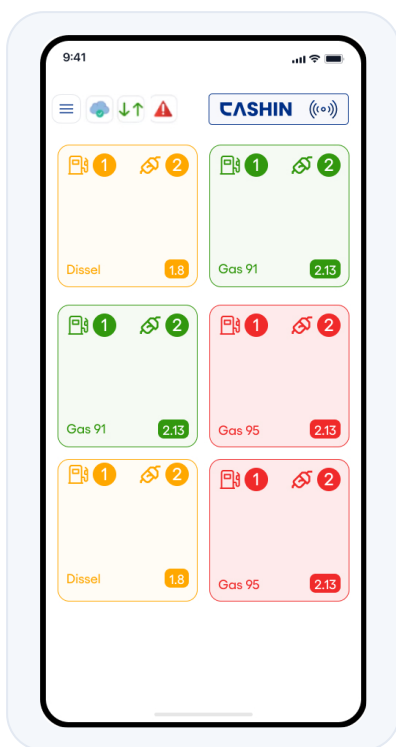
Sign in, then open the shift.



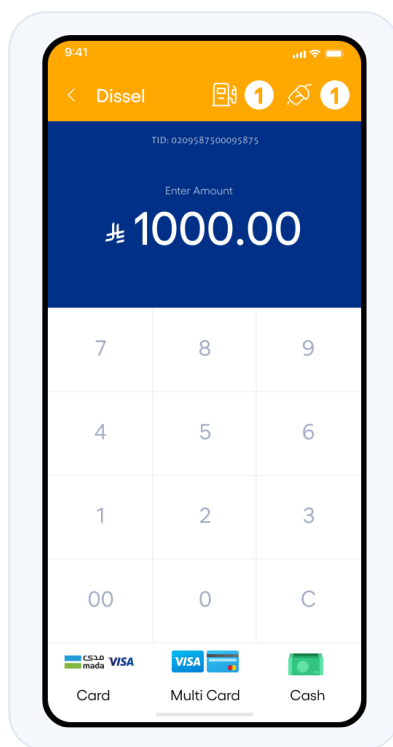
✓ REMEMBER

One code signs in every device at the station. If the shift starts by itself, your station has automatic shifts — that is fine.

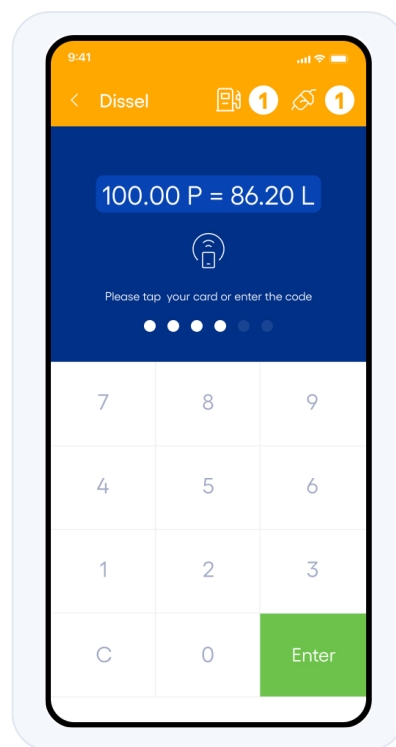
Enter, choose, fuel.



Pumps



Enter amount



Authorize



Tap the nozzle the customer is at.



Enter the amount and pick how they pay.

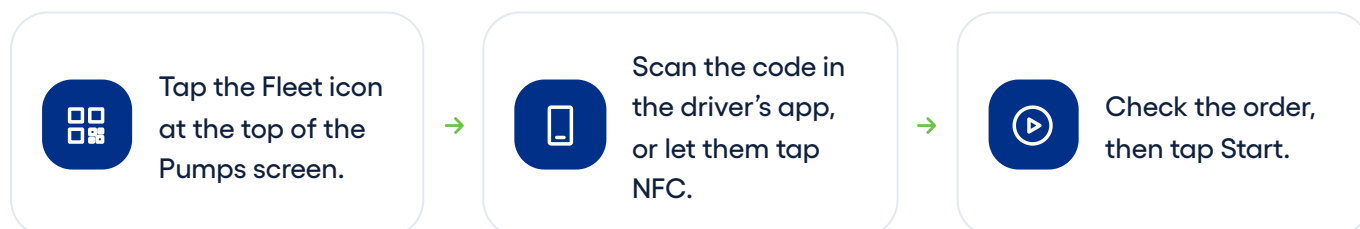
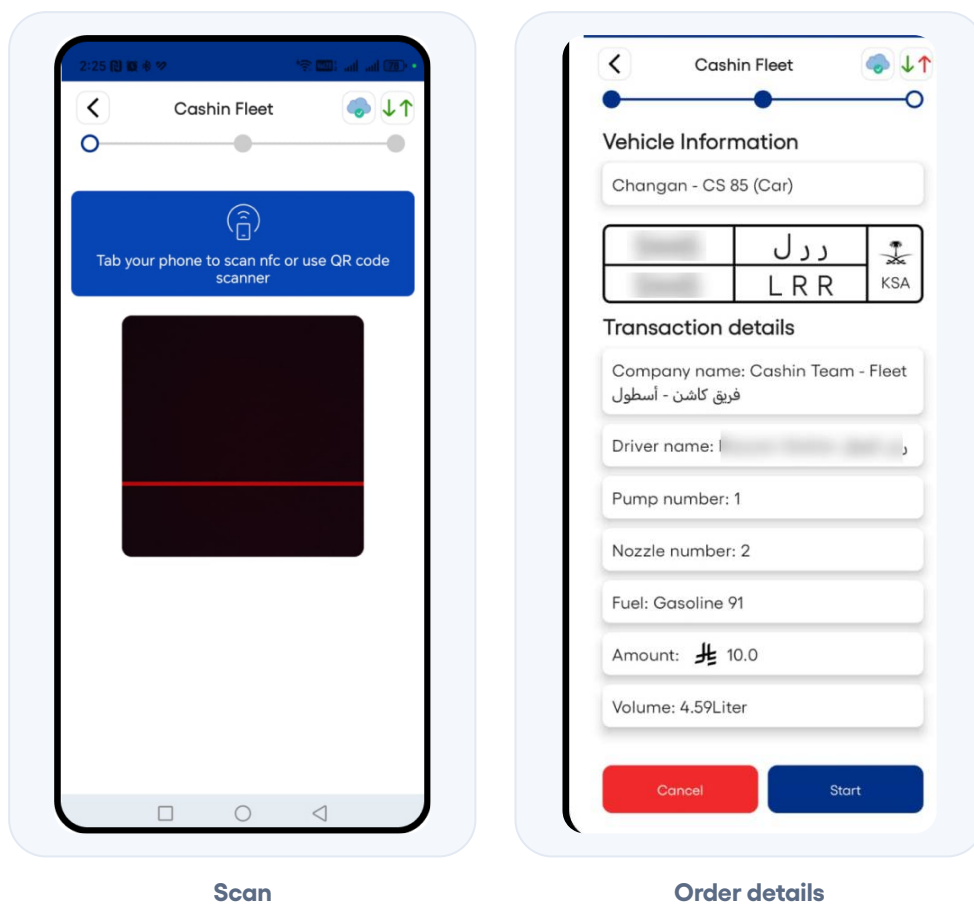


Enter your code if asked — then fuel by hand.

✓ REMEMBER

Lite does not start the pump for you. You do — and you make sure the pump shows the same amount the app recorded.

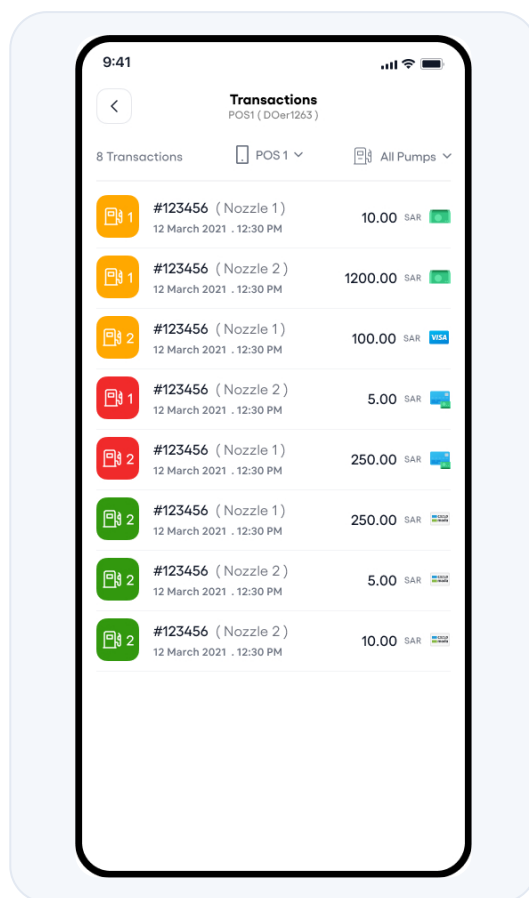
The driver has the order. You scan.



✓ REMEMBER

Never type an amount for a fleet driver — the order comes from their app, and payment completes there too.

Every sale is on the list.



Transactions



Open Transactions to see this shift's sales.



Tap a sale to reprint its invoice.



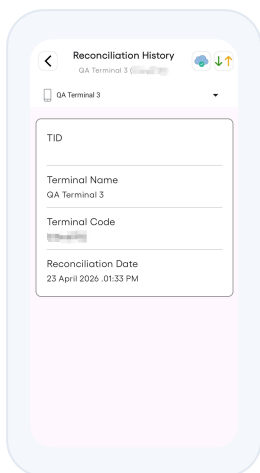
Something looks wrong? Tell your supervisor right away.

✓ **REMEMBER**

A shift cannot close while a sale is still pending — finish or report it before the end of your shift.

Three routines, in short.

Only supervisors do these. Each one takes a minute.



Close the shift

☰ Main menu · End shift



🛡️ Your code or NFC

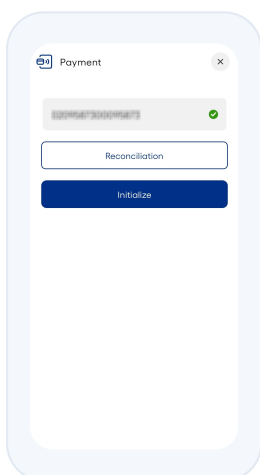


✓ Confirm



🖨️ Print both reports

Nothing pending? Then the shift can close — on every device at once.



Reconcile payments

⚙️ Settings · Payment

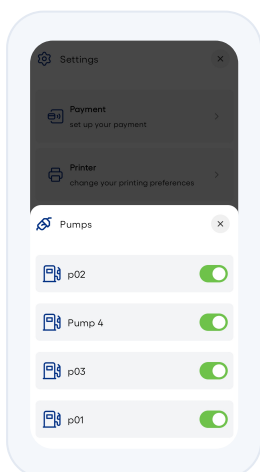


✓ Reconciliation



📄 Any time, not only at shift end

Keeps the money side accurate all day.



Pumps on this device

⚙️ Settings · Pumps



👉 Switch a pump off or on



✓ Applies to this device only

Good for a faulty pump — other devices are not affected.

Do this. Not that.



Start the shift before the first customer.



Don't serve fuel while the shift is closed.



Enter the sale in the app, then fuel by hand.



Don't fuel first and enter it later.



Use your own code or card when asked.



Don't use a colleague's code — ever.



Scan fleet drivers from their app.



Don't type an amount for a fleet order.



Reprint from Transactions when a customer asks.



Don't write invoices by hand.

You are never alone at the pump.



Ask your supervisor

Closing the shift, reconciliation and settings are theirs. If a screen looks different from this guide, ask.



Ask the AI guide

On **cashin.sa**, the assistant knows every screen in this guide. Ask in your own words — in Arabic or English.



Call support

Technical support:
920023389 · info@cashin.sa

Keep this guide near the terminal. Most days, you will only need the first pages.