

CASHIN.

AI-POWERED STATION OPERATIONS

TRAINING MANUAL · HANDHELD TERMINAL

CASHIN Petro Lite

The light edition of the station handheld —
sign in, run the shift, serve fuel, and reconcile with confidence.

🔑 Sign in



▶ Start the shift



📄 Serve



📄 Reconcile

MADE FOR
Operators & supervisors

BUILT FROM
The official documentation

SIDE BY SIDE
Real screens, simple steps

The light way to run a forecourt.

Petro Lite is the simplified CASHIN Petro app — sign in, run shifts, dispense and take payment fast. Advanced calibration, wet-stock, and history reports are available on upgrade.

**Who this manual is for**

Operators — you serve fuel at the pump, take payment and serve fleet drivers.

Supervisors — you open and close shifts, keep the settings right and reconcile payments.

**What makes Lite different**

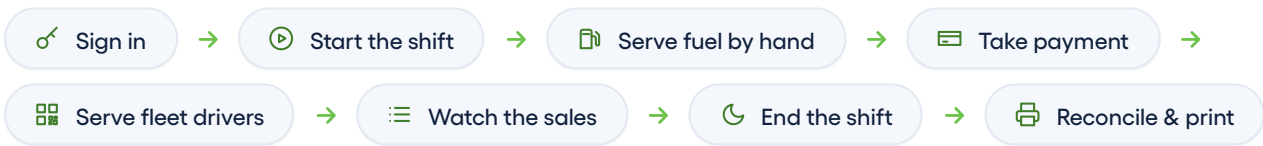
Lite works without a pump controller: you operate the pump by hand while the app records the sale, prints the invoice and syncs to the CASHIN cloud over its own data connection.

Calibration, tank readings, offloading and advanced search belong to the Pro edition, **CASHIN Petro**.

**AI at your side**

If you are ever unsure, ask the assistant on **cashin.sa** — in Arabic or English. It knows every screen in this manual and answers from the same documentation.

The shape of a station day



Your journey through this guide.

01

Getting Started

Bring the terminal online and open the shift. Lite needs no pump controller — it syncs to the cloud on its own.

ALL STAFF

02

Daily Fueling

Lite doesn't talk to the pumps — you do. The app records the sale, prints the invoice and keeps the shift honest.

OPERATOR

03

Serving Fleet Drivers

Company drivers arrive with the order already in their app — you only scan and start.

OPERATOR

04

Watching the Shift

Every sale of the open shift with its pump, nozzle, invoice and time — and a reprint one tap away.

ALL STAFF

05

Device Settings

Payments, printing, NFC, pumps and language — set once with care, checked whenever needed.

SUPERVISOR

06

Closing the Shift

End the shift only when nothing is pending, let the reports agree with each other, and print.

SUPERVISOR

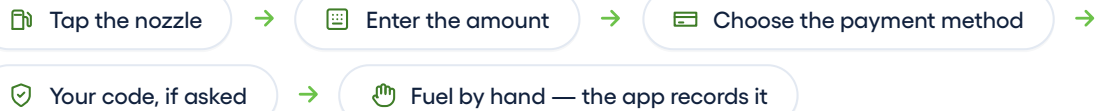
Grounded in the official CASHIN Petro Lite documentation — the same source the CASHIN assistant answers from.

The flows you'll live every day.

Four short journeys make up almost everything that happens at a Lite station. Learn their shape here — the modules that follow walk them screen by screen.

Serve a customer with fuel

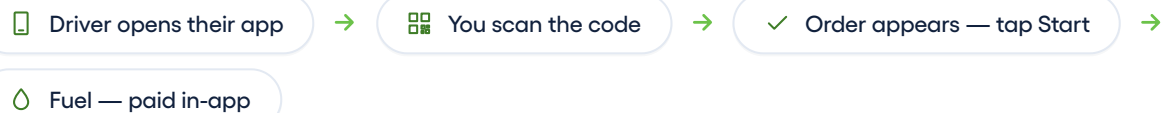
OPERATOR



Lite never starts or stops the pump. You do — and the invoice prints when you are done.

Serve a fleet driver

OPERATOR



No cash, no typing. The right nozzle is highlighted and payment completes in the driver's app.

Reprint an invoice

ALL STAFF



Every sale of the open shift is one tap from a fresh copy.

Close the shift

SUPERVISOR



The shift closes on every connected device, and the End Shift and Reconciliation reports match exactly.

Getting Started

Bring the terminal online and open the shift. Lite needs no pump controller — it syncs to the cloud on its own.



Sign in



Confirm the connection



Start the shift

Assign a device



You have to enter your code to
assign the device

Enter the code



Assign

ALL STAFF

تسجيل الدخول

Sign In

- Enter the Terminal Code created in Petro Portal and tap Assign; a settings pop-up confirms how the device communicates before initializing.

GOOD TO KNOW

One Terminal Code can sign in multiple devices at the station.



Start Shift
15 Feb 2026



Start Shift

ALL STAFF

بدء نوبة العمل

Start Shift

- Start a shift after sign-in when none is active, or via the main menu; it completes in seconds and notifies linked devices.

GOOD TO KNOW

A shift must be active before any fuel dispensing.

Daily Fueling

Lite doesn't talk to the pumps — you do. The app records the sale, prints the invoice and keeps the shift honest.

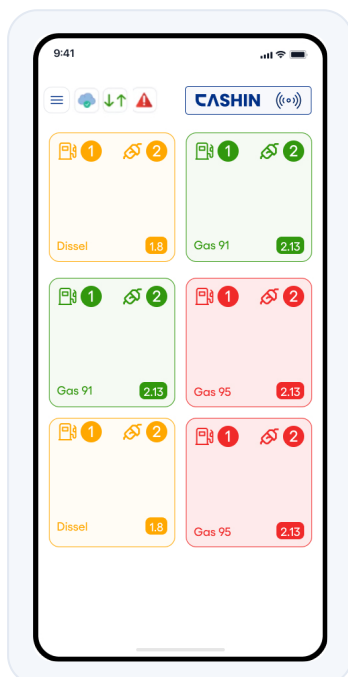
Tap a nozzle →

Enter the amount →

Pick the payment method →

Authorize if asked →

Fuel by hand



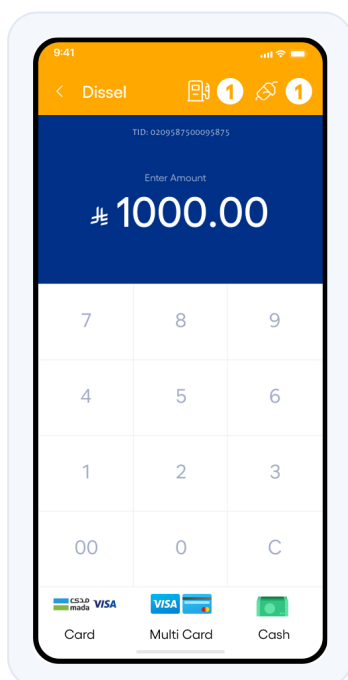
OPERATOR شاشة المضخات

Pumps Screen

- The main operational screen lists active pumps and nozzles with fuel type and price per liter; all pump actions are performed manually.

GOOD TO KNOW

Lite sends no start/stop commands to the pumps.



OPERATOR إدخال المبلغ

Enter Amount

- Tapping a nozzle opens the input screen to enter the amount and select a payment method; up to three methods show with horizontal scroll.

GOOD TO KNOW

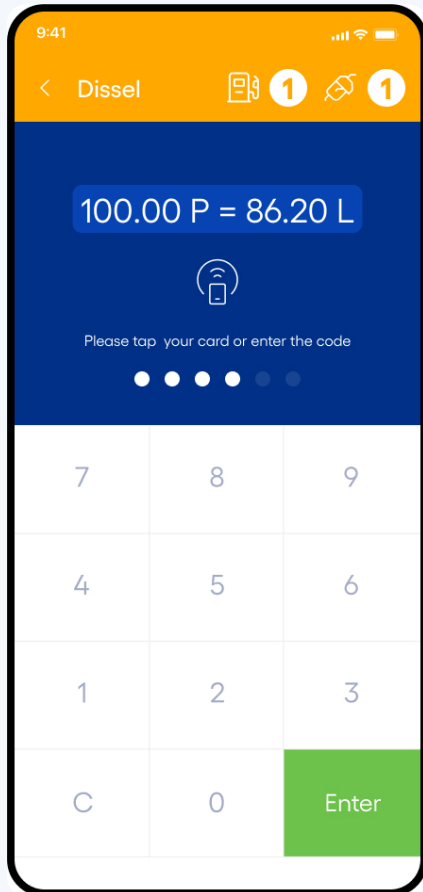
Default payment methods are Card and Multi-Card.

Authorize Pump

- If the user code is enabled for the terminal (a Portal setting), the operator enters their code — or taps their NFC card — to authorize the pump and begin dispensing.

GOOD TO KNOW

Authorization ties each fill to the responsible operator.

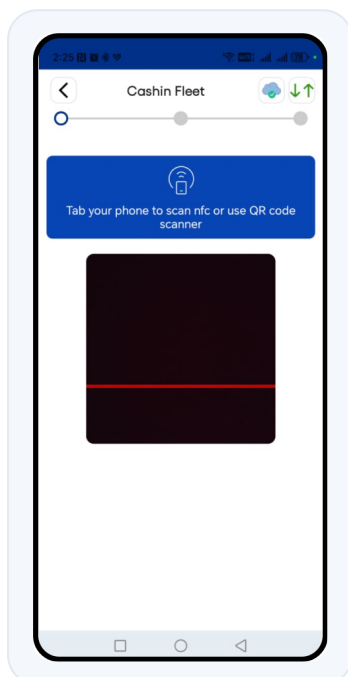
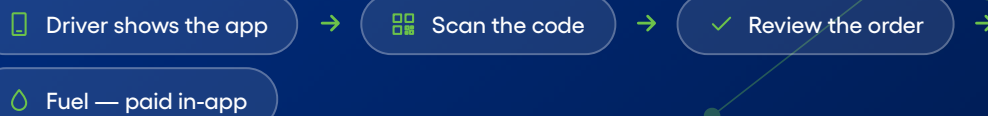


IN THIS MODULE

[Pumps Screen](#)[Enter Amount](#)[Authorize Pump](#)

Serving Fleet Drivers

Company drivers arrive with the order already in their app — you only scan and start.



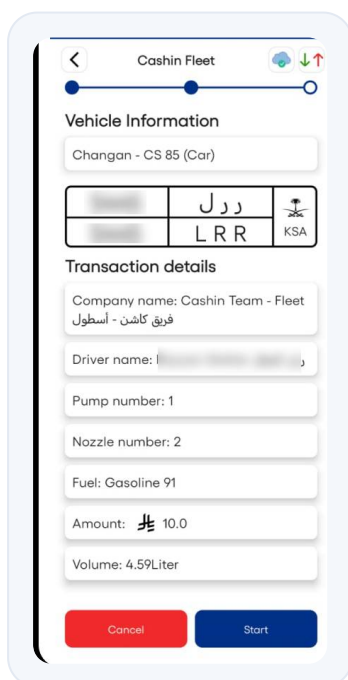
OPERATOR مسح كاشن فليت

CASHIN Fleet Scan

- From the Pumps screen header, tap the CASHIN Fleet icon, then scan the QR code — or tap NFC — generated in the driver's CASHIN Fleet app.
- No manual amount entry is needed.

GOOD TO KNOW

The driver's app carries the order — the attendant only scans.



OPERATOR تفاصيل طلب الأسطول

Fleet Order Details

- After a successful scan, the order and vehicle details appear — plate, make, model, driver name, requested volume and amount.
- Tap Start: only nozzles matching the requested fuel type are enabled, and payment completes through the driver's app.

GOOD TO KNOW

Only nozzles matching the requested fuel type unlock.

Watching the Shift

Every sale of the open shift with its pump, nozzle, invoice and time — and a reprint one tap away.

☰ Open Transactions



🔍 Filter by pump or terminal



🖨️ Reprint an invoice

ALL STAFF

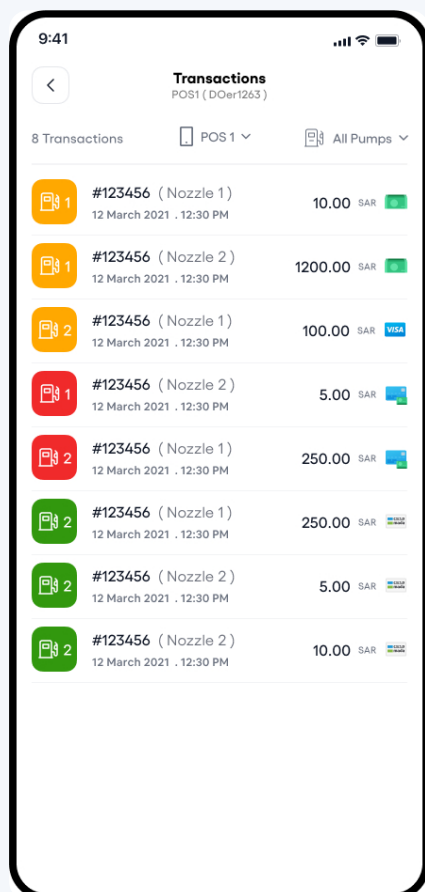
العمليات

Transactions

- Shows all fuel filling transactions in the current open shift, with pump, nozzle, invoice, amount and time; filter by pump or terminal.

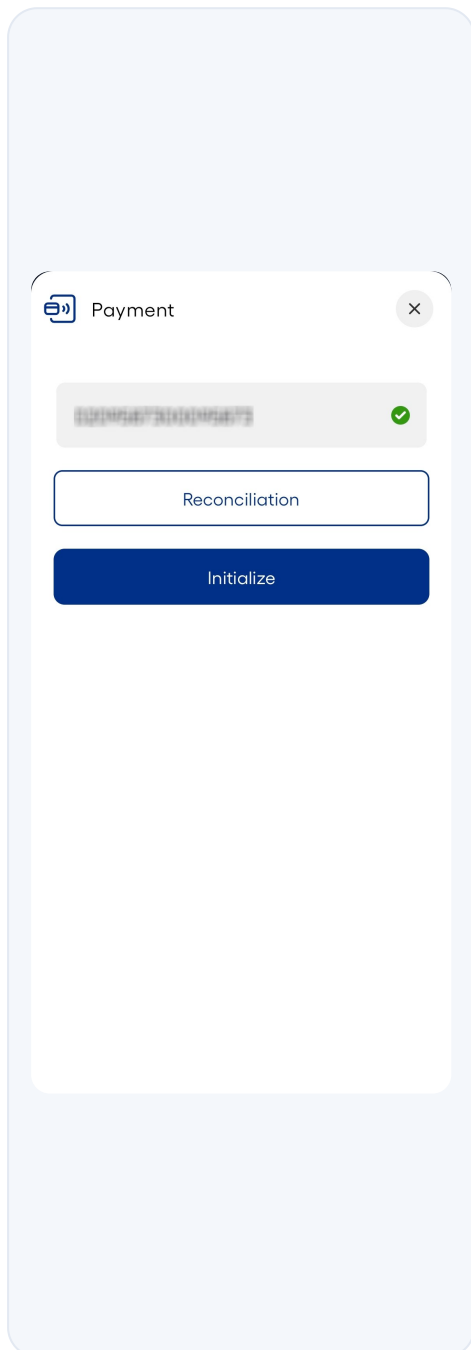
GOOD TO KNOW

Tap any transaction to reprint its full invoice.



Device Settings

Payments, printing, NFC, pumps and language — set once with care, checked whenever needed.

[Payments](#)[Printing](#)[NFC cards](#)[Pumps](#)[Language](#)

SUPERVISOR

إعدادات الدفع

Payment Settings

- Supervisors link or verify the terminal ID, set up CASHIN Pay, and run manual payment reconciliations at any time, not only at shift end.

GOOD TO KNOW

Reconcile payments anytime to keep financial data accurate.

IN THIS MODULE

[Payment Settings](#)[Printer Settings](#)[NFC Settings](#)[Pumps Management](#)[Language Settings](#)

SUPERVISOR

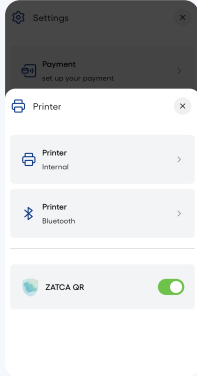
Printer Settings إعدادات

الطابعة

Configure connection type (Internal or Bluetooth), reconciliation report printing, auto print count, and detailed parameters like paper and QR size.

TIP

Auto Print Count defaults to zero copies per transaction.



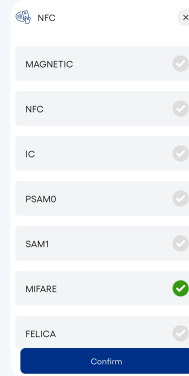
SUPERVISOR

NFC Settings إعدادات

The supervisor picks one NFC card type from the list so the terminal supports the cards actually in use at the station.

TIP

Match the card type to your station's cards.



SUPERVISOR

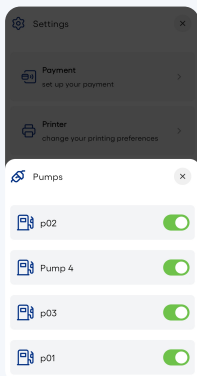
Pumps Management إدارة

المضخات

View all station pumps with a switch to enable or disable each one individually. The change applies only to this device.

TIP

Disabling a pump affects this device only.



SUPERVISOR

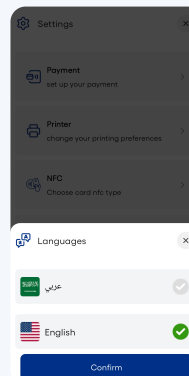
Language Settings إعدادات

اللغة

Change the application language; the available languages are English and Arabic.

TIP

Switch instantly between English and Arabic.



Closing the Shift

End the shift only when nothing is pending, let the reports agree with each other, and print.

☰ Main menu · End shift



Your code or NFC



Confirm



End Shift + Reconciliation reports



Print

SUPERVISOR

تقرير الموازنة

Reconciliation Report

- Shows the reconciliation reports for the currently open business day, with the terminal name, code and report date.
- Filter the reports by terminal and print any record.

GOOD TO KNOW

Compares expected payment data against actual results.

Reconciliation History

QA Terminal 3

TID

Terminal Name
 QA Terminal 3

Terminal Code
 [REDACTED]

Reconciliation Date
 23 April 2026 .01:33 PM

The day, as a checklist.

OPERATOR Every shift

- ✓ Sign in with the terminal code and confirm how the device connects.
- ✓ Make sure a shift is running before the first customer.
- ✓ Tap the nozzle, enter the amount, pick the payment method.
- ✓ Enter your code or tap your NFC card when the terminal asks.
- ✓ Operate the pump yourself and match what the app recorded.
- ✓ Reprint any invoice from Transactions.
- ✓ Tell your supervisor when something looks wrong.

SUPERVISOR Every day

- ✓ End the shift only when no sale is pending or incomplete.
- ✓ Run a manual payment reconciliation from Settings → Payment whenever needed.
- ✓ Keep the printer, NFC card type and language right for the station.
- ✓ Disable a faulty pump on this device from Settings → Pumps.
- ✓ If the app is slow, try Clear Storage or Check Network Health first.
- ✓ Need calibration, tank readings or offloading? That is the Pro edition, CASHIN Petro.

✦ When in doubt, ask the platform

Everything in this manual is also live on **cashin.sa**: the AI guide shows the exact screen, narrates the steps, and answers follow-up questions in your language. Support: **920023389** · info@cashin.sa