

CASHIN.

THE SIMPLE EDITION

QUICK GUIDE · HANDHELD TERMINAL

CASHIN Petro

The essentials of your day, in plain words.
Short steps. Real screens. Nothing extra.

🔑 Sign in



⏮ Start the shift



📄 Serve



💰 Get paid

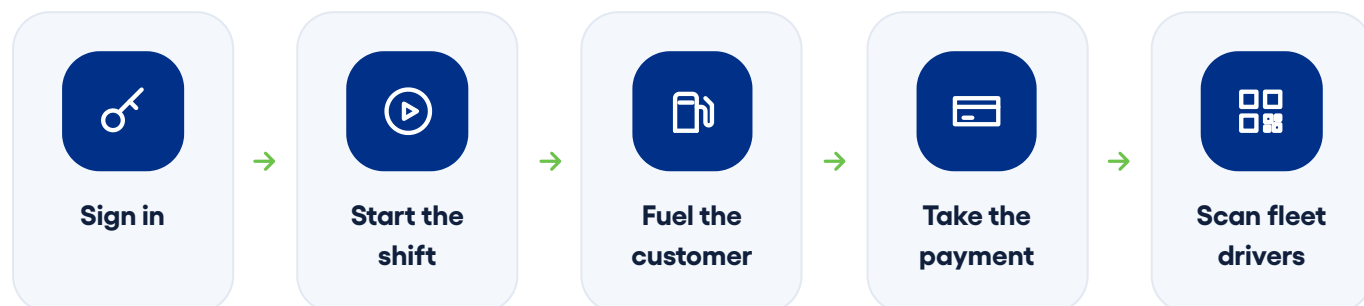
FOR
Station workers

STYLE
Short and simple

PAIR
Ask your supervisor or the AI
guide

Five things. Every day.

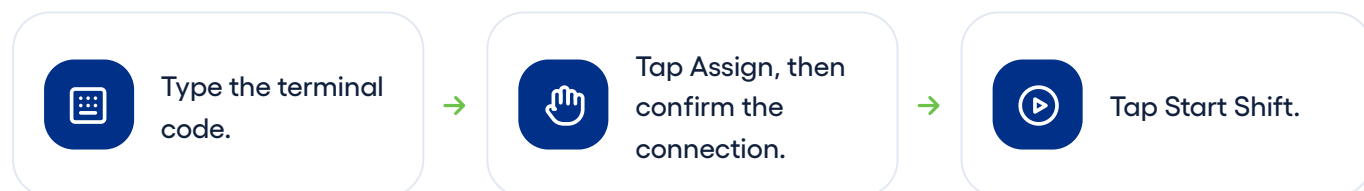
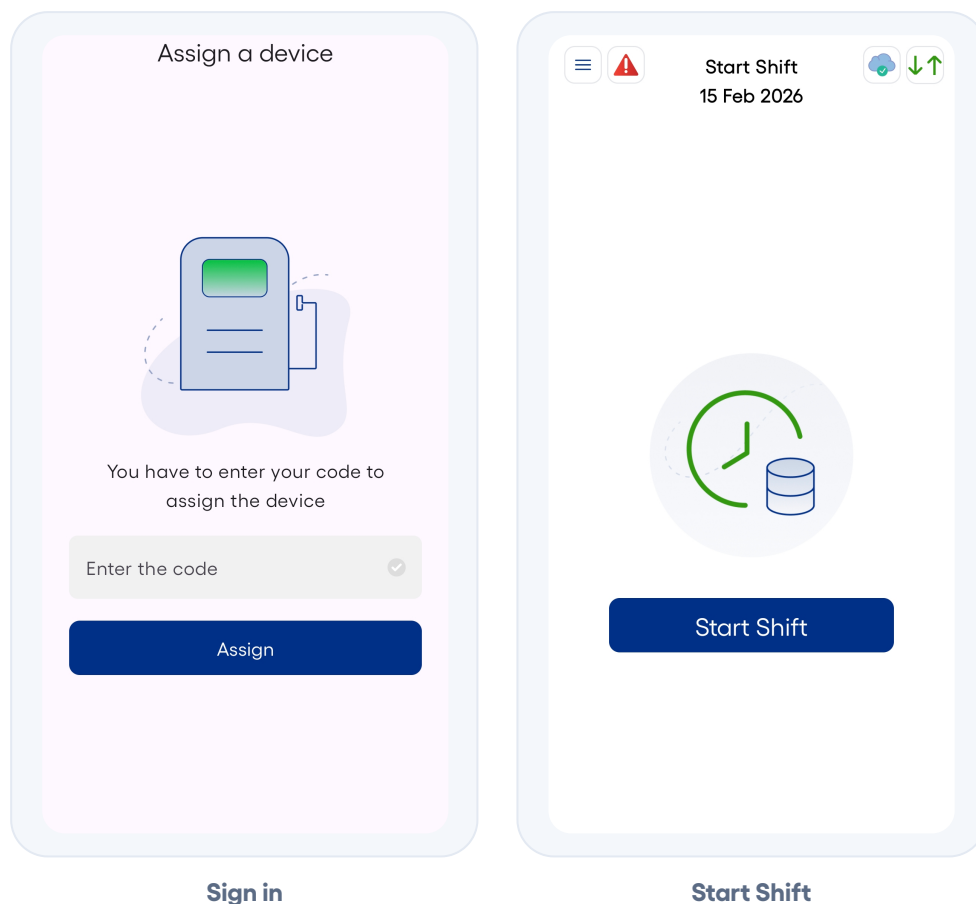
Your whole day at the pump comes down to these. Learn them once, and the terminal does the rest.



Two rules that never change



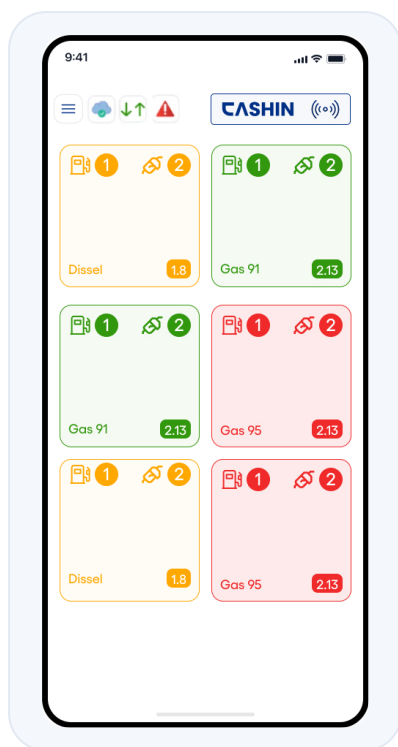
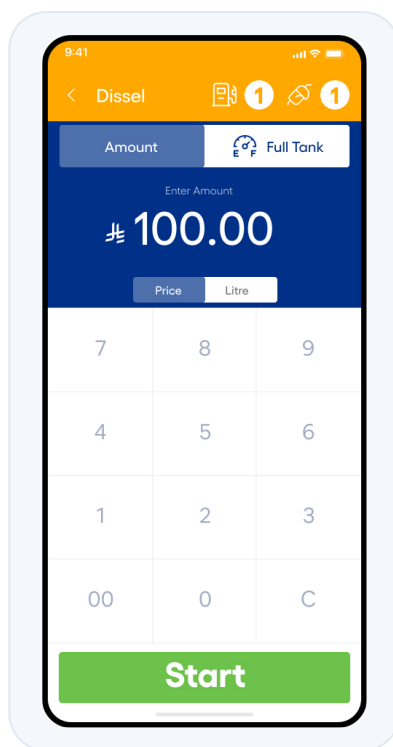
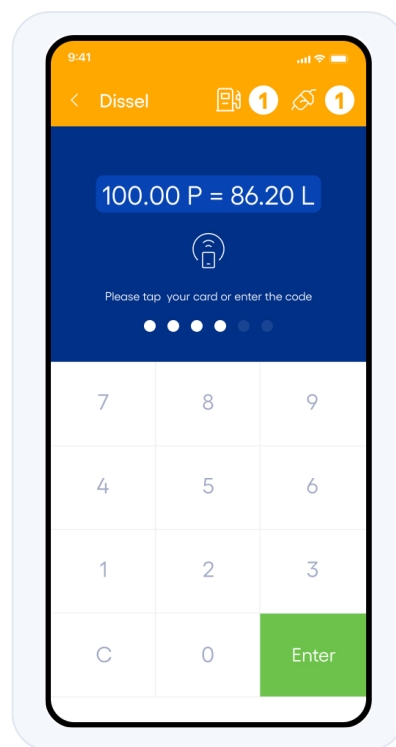
Sign in, then open the shift.



✓ REMEMBER

One code signs in every device at the station. The shift must be running before the first customer.

Pick, enter, authorize.

**Pumps****Enter amount****Authorize**

Tap the nozzle the customer is at.



Enter the amount, the liters, or Full tank.

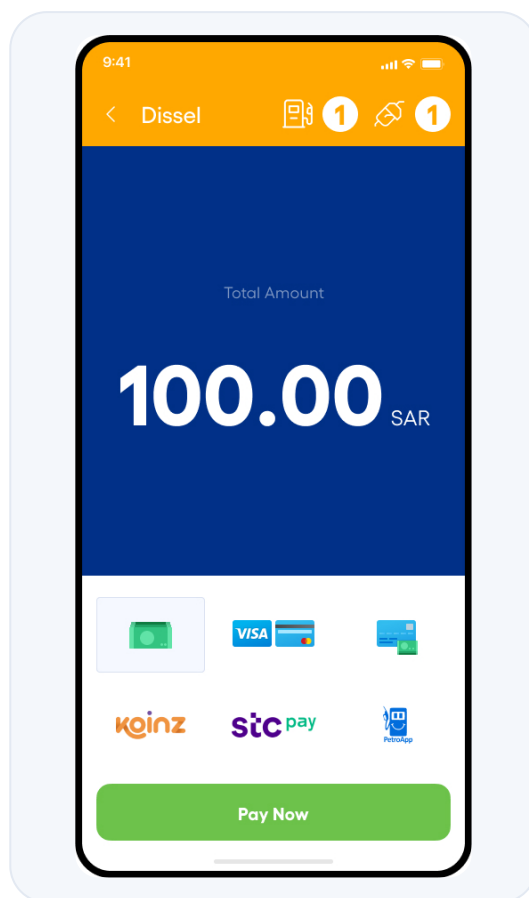


Tap Start, then your code or your NFC card.

✓ REMEMBER

Start only lights up when the number is above zero. Your code is yours — never share it.

Choose how the customer pays.



Payment



Pick cash, card,
or more than one
card.



Follow the screen
until it confirms.

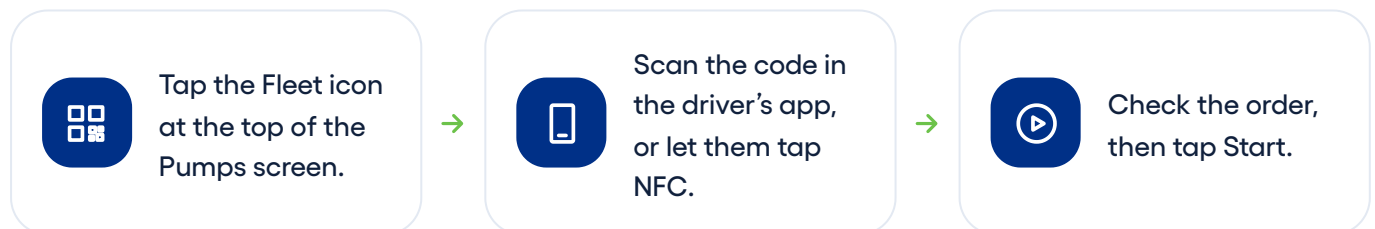
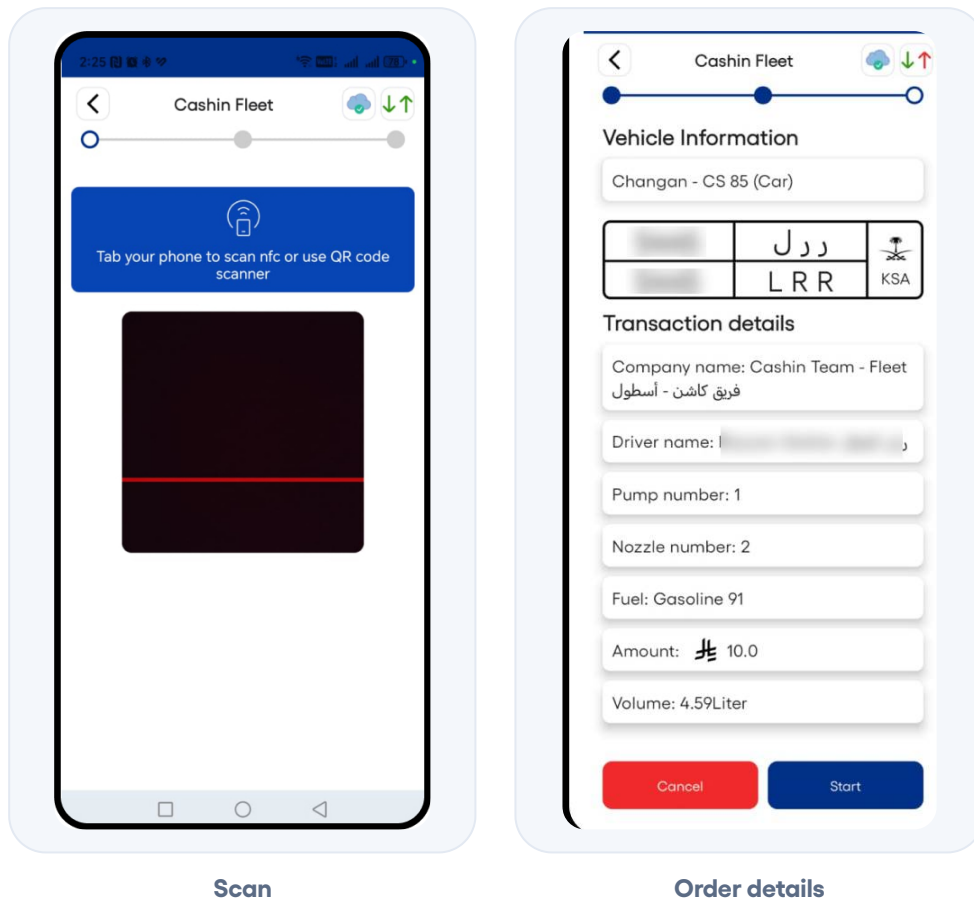


Hand over the
receipt if it prints.

✓ **REMEMBER**

Only the payment methods your company switched on appear here. If a method is missing, tell your supervisor.

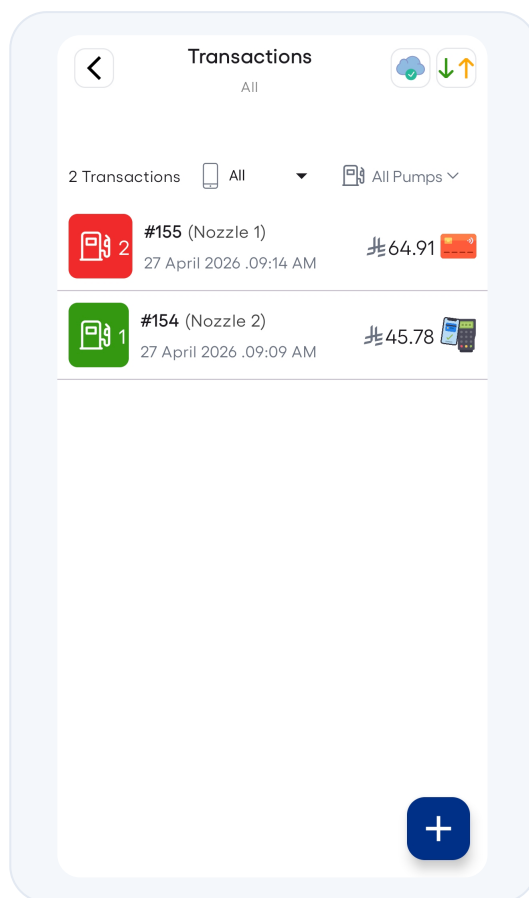
The driver has the order. You scan.



✓ REMEMBER

Never type an amount for a fleet driver — the order comes from their app, and payment completes there too.

Every fill is on the list.



Transactions



Open Transactions to see this shift's fills.



Filter by pump if the station has many.



Something looks wrong? Tell your supervisor right away.

✓ REMEMBER

A sale that did not register is not lost — your supervisor can record it as a manual transaction, in the same shift.

Three routines, in short.

Only supervisors do these. Each one starts from the main menu.



Check a nozzle

 Main menu · Nozzle Calibration



 Pick an idle nozzle

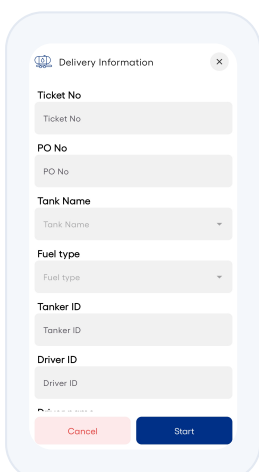


 Dispense into the test jug



 Enter what you measured

Not a sale. Match means done; no match means retry.



Receive a delivery

 Main menu · Offload



 Your code

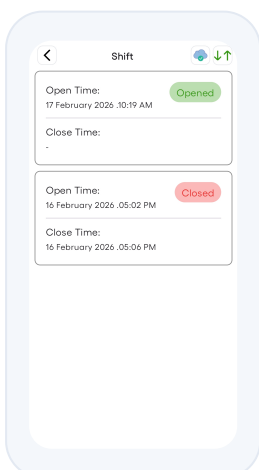


 Delivery details, then Start



 Complete — your code again

App first, hose second. The report is made for you.



Close the day

 End the shift



 Enter tank & meter readings



 Reconciliation report



 Print the business day

When the readings and the reports agree, you are done.

Do this. Not that.



Start the shift before the first customer.



Don't fuel anyone while the shift is closed.



Use your own code or card to authorize.



Don't use a colleague's code — ever.



Scan fleet drivers from their app.



Don't type an amount for a fleet order.



Take payment through the terminal only.



Don't promise a payment method the screen doesn't show.



Tell your supervisor when something looks wrong.



Don't try to fix a pump problem yourself.

You are never alone at the pump.



Ask your supervisor

Manual sales, deliveries, calibration and settings are theirs. If a screen looks different from this guide, ask.



Ask the AI guide

On **cashin.sa**, the assistant knows every screen in this guide. Ask in your own words — in Arabic or English — and it shows you the screen and the steps.



Call support

Technical support:
920023389 · info@cashin.sa

Keep this guide near the terminal. Most days, you will only need the first pages.